

**MANSFIELD DOWNTOWN PARTNERSHIP
EXECUTIVE COMMITTEE
SPECIAL MEETING
TOWN HALL – CONFERENCE ROOM B**

THURSDAY, MARCH 28, 2013

9:00 AM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Mike Kirk (part of meeting), Frank McNabb, Betsy Paterson, and Steve Rogers

Guests: Matt Hart (by phone), Dennis O'Brien (Town attorney)

Staff: Cynthia van Zelm, John Zaccaro

1. Call to Order

Steve Bacon, Partnership Vice President, called the meeting to order at 9:03 am.

Betsy Paterson made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not required by statute and given in confidence by the Storrs Center Master Developer's representatives. Frank McNabb seconded the motion. The motion was approved.

2. Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5)

Present: Mr. Bacon, Mr. Birkenruth, Mr. McNabb, Ms. Paterson, Mr. Rogers

Also Present: Mr. Hart, Mr. O'Brien, Ms. van Zelm, Mr. Zaccaro

3. Approval of Minutes from January 3, 2013 and March 6, 2013

The Committee came out of Executive Session.

Mr. O'Brien and Mr. Zaccaro left the meeting.

Mike Kirk joined the meeting.

Steve Rogers left the meeting.

Ms. Paterson made a motion to approve the minutes of January 3, 2013 and March 6, 2013. Mr. McNabb seconded the motion. The motion was approved.

Ms. Paterson made a motion to go into Executive Session according to CGS §1-200(6) (A). Harry Birkenruth seconded the motion. The motion was approved unanimously.

4. Executive Session - Personnel in accordance with CGS §1-200(6) (A)

Present: Committee members: Mr. Bacon, Mr. Birkenruth, Mr. Kirk, Mr. McNabb, and Ms. Paterson

Also Present: Mr. Hart, Ms. van Zelm

The Committee came out of Executive Session.

Mr. Bacon made a motion based on Executive Director Cynthia van Zelm's annual evaluation, that her compensation be increased for the next fiscal year but the increase will be based on working with the Mansfield Assistant Town Manager to benchmark equivalent positions outside of the Town organization. Mr. Birkenruth seconded the motion. Mike Kirk offered an amendment to change "equivalent" to "similar." Mr. Bacon and Mr. Birkenruth accepted the amendment. The motion was approved.

5. Adjourn

Mr. McNabb made a motion to adjourn. Mr. Birkenruth seconded the motion. The meeting adjourned at 10:55 am.